How-To Speeches Points Possible: 24

Step 1: Pick your skill or activity. What are you into? What do you have the know-how about to teach us how to do?

  

Step 2: Make a BRIEF argument for your skill/activity

-What’s so great about it? Why should we want to learn how to do it?

Step 3: Demonstrate to the audience, step by step, how to DO whatever IT is

 -First...next...finally…

-You are actually DOING the activity, showing and explaining to us how to do

whatever you are doing WHILE you are doing it

-Bring in props!

Step 4: Create a script of your speech to help with rehearsing and turn it in to Ms. D before you present!

Time Limits: 2-3 minutes

Due: Wednesday 2/22

Student Name:

|  |  |  |  |  |  |
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| CATEGORY | **4** | **3** | **2** | **1** | **Score** |
| **Speaks Clearly** | Speaks clearly and distinctly all (100-95%) the time. | Speaks clearly and distinctly most of the time (80-90%) | Speaks clearly and distinctly about half the time.  | Often mumbles or can not be understood.  |   |
| **Posture and Eye Contact** | Stands up straight, looks relaxed and confident. Establishes eye contact with everyone in the room during the presentation. | Stands up straight and establishes eye contact with everyone in the room during the presentation. | Sometimes stands up straight and establishes eye contact. | Slouches and/or does not look at people during the presentation. |   |
| **Content** | Explains in detail each part of the activity and why it’s great, giving step-by-step instructions and demonstrations.  | Explains in detail most part of the activity and why it’s great, giving step-by-step instructions and demonstrations.  | Explains most parts of the activity, giving general instructions and some demonstrations.  | Explanation of activity is superficial, skips steps with few to no demonstrations.  |   |
| **Volume** | Volume is loud enough to be heard by all audience members throughout the presentation. | Volume is loud enough to be heard by all audience members at least 90% of the time. | Volume is loud enough to be heard by all audience members at least 80% of the time. | Volume often too soft to be heard by all audience members. |   |
| **Enthusiasm** | Facial expressions and body language generate a strong interest and enthusiasm about the topic in others. | Facial expressions and body language sometimes generate a strong interest and enthusiasm about the topic in others. | Facial expressions and body language are used to try to generate enthusiasm, but seem somewhat faked. | Very little use of facial expressions or body language. Did not generate much interest in topic being presented. |   |
| **Speaking Time** | Stays within 2-3 minutes | Speech is less than 2 minutes or more than 3 minutes | Speech is less than 1 minute or over 4 minutes | Speech is less than 30 seconds |   |
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Total Points: